



## **Roman Catholic Diocese of Kamloops**

### **Financial Officer/Business Manager**

Kamloops, British Columbia

The Diocese of Kamloops is seeking an experienced individual to lead financial operations across the Diocese and its Parishes. Reporting to the Bishop of the Diocese, the successful individual will have an opportunity to lend their experience and financial acumen to support their faith community, while staying engaged professionally. This role would be ideal for a seasoned professional, looking to start the transition into a more flexible, balanced lifestyle.

Responsibilities of this role include (but are not limited to):

- Managing all aspects of financial operations,
- Supporting strategic planning,
- Financial reporting and budgeting,
- Establishing financial policies and oversight of accounting and bookkeeping functions.
- Provide input and direction for incentive planning, HR and IT planning, and
- Overall management of all Diocesan properties, including oversight to all Diocesan building projects.

The ideal candidate has a bachelor's degree in Business Administration (or similar field), 8+ years of leadership experience (particularly in finance or operations) and an in-depth knowledge of payroll, financial reporting and accounting processes. They will also have a demonstrated record of honesty, integrity and excellent communication skills, as well as an understanding of the Catholic Church, its tenets and culture, and respect for its leadership and parish.

Applicants are asked to submit their resume and cover letter to Grant Thornton via email at [ClientApplications@ca.gt.com](mailto:ClientApplications@ca.gt.com), citing "Financial Officer/Business Manager – RCDK" in the subject line no later than **February 15, 2022**.